



MACDEO Spring Meeting Notes
June 15, 2011
DNRC Building, Bakken Room (Downstairs)
Helena, MT

Attendance:

Julie Ralston, Bitterroot CD, Area V, Chairman
Guelda Halverson, Sweet Grass County CD, Area IV, Vice-Chairman
Patricia Johnson, Valley County CD, Area I Representative & Treasurer
Penny Landon, Carbon CD, Area IV Representative
Denise Thompson, Broadwater CD, Area VI Representative
Lacey Rasmussen, Meagher County CD, Area VI Representative

Jan Fontaine, MACD
David Martin, DNRC
Pete Woll, MACD President

Julie Ralston, EO Chairman called the meeting to order at 10:13 am. According to the EO By-Laws a quorum shall consist of a majority of the executive committee which is comprised of the Area Representatives and officers. We did not have a quorum therefore no official business could be conducted. Shonny Nordlund is doing a tour of sites for the 2013 Canon Envirothon. Denise Thompson volunteered to be the 2nd rep from Area VI. The following items were discussed.

CD ADMINISTRATOR'S CONFERENCE & WORKSHOPS

Julie went around the table and asked everyone if training was needed and what specifically they would like to see training for as an administrator.

- Guelda – Yes and Quickbooks (specific reports); Dept of Labor and Industry – hours, rules and regulations; personnel and 310 Information
- Lacey – Yes and 310's; Grant record keeping with In-Kind match; supervisor info
- Denise – Yes and 310 Emergency info (310 Flowchart?); grant writing; record keeping; Area meetings; administrator/supervisor relationships; employee handbook
- Pat – Yes and District boundaries; 310 refresher
- Penny – Yes and basically everything everyone has already said – any ideas are helpful
- Jan – Just being able to “network”
- Julie – Yes and find out what our needs are; make sure everything is working; mill levy; record retention; GPS training; health insurance

Julie was thinking maybe a two-day conference. Sept-Oct-Nov are not good months. She doesn't want to compete with anything at convention. The consensus is to plan for one in 2012.

Guelda asked if we could get a 223 Grant and yes we can we just have to have a District be willing to sponsor and handle the funds and reporting.

Dave said DNRC will help with any resources they have and are open to any ideas to get the workshop done. They have a lot of resources they can draw from. Some of the financial issues for the workshop will be travel stipends/funding. Possibly have a planning committee consisting of one rep from each area. Dave is willing to "pony up" and help out anywhere he can. He also commented on what the administrators want to take home from such a workshop. You don't want both days to be the same.

Jan suggested possibly going with a theme – group topics together and have a theme.

Julie thought July 2012 would be a good time to hold it. As to location there was a suggestion to have it centrally located such as Lewistown or have the workshop in Bozeman, Great Falls or Helena. Jan will get quotes from the four locations.

Penny suggested sending an email to all administrators asking for their input.

Julie said that free teleconferencing works if we can get people to participate. She feels we should do it quarterly with the officers and area representatives for sure and anyone else that wants to participate. There was a consensus to have a teleconference the last Thursday of the first month in each quarter.

MISSION STATEMENT

We looked at the previous Action Plan and Julie thought a new one should be developed with realistic goals. Just about everything on the Action Plan has been completed.

MACD

Pete gave an update on Jeff Tiberi. He is doing excellent and wants to return to work but doctor won't let him yet. Jan reported that the Montana Streamside Mitigation Program is in the very preliminary stages. MACD is having a 2-hour conference call on 6/27 and everyone is invited to join if they want to.

MACoHCT

Jan reported there was a 14% increase in premiums last year with a 20% increase expected this year. They are a Trust and as such don't want to file the claims. MACD may possibly do that?? At this point no one is looking into any other options.

DNRC: Dave reported they are re-grouping for legislature and Karl Christians is working on distributing the Administrative/310 Grant funds.

There was a question asked if the EO is doing travel scholarships for convention again and yes we are.

The meeting closed at 2:00 pm.

Pat Johnson