



---

The MACDEO meeting was held at 10 a.m. on June 23, 2009 in the DNRC Conference Room in Helena, MT.

Lori Zeiser began the meeting at 10:10 a.m. Introductions were made and Lori welcomed everyone to the meeting. She asked those making comments to state their names.

Area 1: Patricia Johnson, Valley CD (Treasurer & Area I Representative)  
Judy Benson, Sheridan CD

Area 2: Julie Goss, Richland County CD (Area II Representative)  
Renee Nelson, Wibaux CD (Area II Representative)  
Teresa Jesunas, Little Beaver CD

Area 3: John Finch, Teton County CD  
Jennifer Kenck, Hill County CD  
Kody Farkell, Pondera County CD  
Teresa Wilhelms, Judith Basin CD (Area III Representative)  
Shonny Nordlund, Fergus CD  
Sara Shepherd, Toole County CD

Area 4: Penny Landon, Carbon CD (Area IV Representative)

Area 5: Lori Zeiser, Missoula CD (Chair)  
Julie Ralston, Bitterroot CD (Vice Chair)  
Jean Dunn, Green Mountain CD (Area V Representative)  
Karen Petersen, Granite CD  
Sharon Patterson, Mineral County CD (Area V Representative)

Area 6: Chris Evans, Lewis & Clark CD (Secretary & Area VI Representative)  
Lacey Rasmussen, Meagher County CD

MACD: Jan Fontaine  
Jeff Tiberi

DNRC: Laurie Zeller

NCRS: Jodi Hastings

Introductions were made and the sign-up sheet passed around. Minutes from the November 19, 2008 meeting minutes were reviewed. Motion by Pat Johnson, second by Jean Dunn to approve the minutes; motion carried.

Financial report was provided by Pat Johnson—Pat indicated that on the EO Convention report, we received \$175.50. But the EO sustained a net loss of \$259.50 overall for the Wednesday night event. Jeff Tiberi asked about why there was a loss and Pat Johnson and Lori Zeiser agreed that it was due to sponsorship loss. Teresa Wilhelms indicated that the ticket price drop might have made up for that loss. Lori Z. indicated that the ticket drop was also due to the fact

that they didn't include a drink ticket because they didn't want to promote the idea of drinking and driving.

Jan asked about which districts haven't paid EO dues and how to get them to pay.

Motion by Chris Evans to accept the financial statement as presented, second by Jean Dunn; motion carried.

Bills to be presented: Jan Fontaine had a bill for the meeting treats for the meeting. There was a request to purchase two flash drives, one for the Secretary and one for the Treasurer. This would facilitate ease of transition in case of officer change.

Motion by Jean Dunn, second by Penny Landon to approve; motion carried.

Correspondence: No correspondence was presented.

Area Rep reports:

Areas 1 and 2: Julie Goss indicated that areas 1 and 2 had a meeting last week in Miles City. Amanda Hom (Garfield) and Teresa (Little Beaver) are both new. They discussed the QuickBooks training upcoming and also indicated that some additional training was discussed. They also think that a 50/50 might be better than the raffle. They also think the train ride is a good idea. Renee Nelson indicated that they'd like to get something with the MACD logo on it (apparel wise) to do pre-orders prior to convention. Areas 1 and 2 would be willing to take it on as a project. Julie Ralston asked what happened to the shirts that were going to be ordered. Shonny said that they have an embroiderer already set up with the new MACD logo and they can add the individual districts' names to that if districts would like.

Area 3: Jennifer Kenck indicated that she talked to Marlene and they'd be interested in having a BSPPA Module One training in Havre sometime soon. Lori Z. said that there is one scheduled in Glendive in August. Sidetrack about Module 2 that was held in Havre—Pat Johnson said that the Module 2 training was great, much easier to understand. Sharon Patterson said that she may want to hold one in Superior, but has not yet heard back from Rob Rung. The same day that Module 1 is in Glendive, Modules 2 & 3 will be held here in Helena (sometime in August).

Area 5—Sharon asked what was new in Area 5, but Jean indicated that they'd not had a recent meeting.

Area 6 has not had any meetings in the past year.

Item of note: Sharon wanted to thank the CD in Cascade for all of their help in helping to put on their small acreage landowner workshop.

NRCS Report--Jodi Hastings was on the call to make the NRCS report—Lori Z. asked if there was anything new regarding LincPass. Theresa from Judith Basin asked about the paperwork for the LincPass, and Teresa said that she hasn't heard anymore about it. Jodi indicated that she will email the answer to someone to get them out to the CD's. Jennifer in Hill County asked about

problems setting up the LincPass for prior NRCS employees. Sara Shepherd indicated that she's had the same problem. There are some administrators who have not received their cards, some have completed all the paperwork and haven't been notified to make their appointments, and some haven't even been notified that they are to fill out the paperwork. Penny Landon gave her congratulations on her new appointment. Pat Johnson asked about who will be the NRCS/CD liaison. Jodi indicated that it will be Tim Oullette. He'll start in that position July 20<sup>th</sup>. Jodi is in that position until July 1. Carrie Mosley will be the acting until Tim starts.

MACD Report--Jeff Tiberi gave the MACD report. Steve Hedstrom is at another meeting today. Jeff thanked everyone for their dues; they are coming in higher than projected. Jeff sent out draft minutes for the MACD Spring meeting this morning. He requested that if anyone has concerns, to please contact him. Funding for districts is the big push for the MACD office right now. At the area meetings this fall MACD is hoping to come in with some options for funding that the districts can prioritize. He noted that he's sending out the minutes to the monthly conference calls and also the Montana Conservationist. He requested feedback from districts on how MACD is doing. Shonny Nordlund said she thinks that Jeff and Jan are doing a great job. Jeff responded that the Envirothon was a great event to experience and said he's looking forward to the next one. Sharon Patterson asked about the water right bill that's before the Legislature. Jeff indicated that they had a resolution with the request to remove the word "navigable" from that bill and that Senator Baucus' office is trying to work out a compromise on the bill. Jeff asked that if other districts communicate with the congressional delegation that they copy MACD on that communication.

DNRC Report--Laurie Zeller was present to make the DNRC report. As most know, they received some cuts to their CD funding. They absorbed most of those cuts in the grant programs but actually increased the administrative grant program. She asked that if any districts have questions/issues to please get back to her. Laurie indicated that Shonny has a great speaker for the Convention on Thursday and she encourages the districts to get to that presentation. DNRC would like to see Districts' accessing the planning grant program (RDGP and RDG program). Laurie also said that they had to do an annual accomplishments report. It's the 70<sup>th</sup> anniversary of the law being on the books to form CD's and Laurie would like to do something really neat to celebrate that. Additionally Laurie wanted to let districts know that DNRC is planning to start offering office reviews and Lewis & Clark CD is going to be the first office to review. John Finch asked about how the 310 money is distributed and if there were going to be any changes in that method of distribution. Currently they pay per application, but the RCAC has considered capping the amount per district so that every district receives some money. Laurie said that the 310 committee will likely be meeting in the early fall to work on re-vamping some of the procedures.

### **New business**

Officer's elections: Nomination committee volunteers: Chris Evans will contact someone from each area to see if they'd be willing to help contact possible nominees.

Mail in ballots: In the interests of saving time at the Fall Meeting, Lori wants to know if people would be interested in participating. Dues must be paid prior to voting. Jean Dunn indicated

that she thinks it's a great idea. Julie Goss asked about what the "by-laws" say. Lori said that currently the organization does not have by-laws, just the Policies and Procedures. Pat Johnson motioned to ballot by mail, second by Jean Dunn; ballots would be emailed/mailed to the Chairman of the nominating committee. Motion carried.

Area representative appointments/elections-discussion—Lori said that the last Area 5 election that she remembers was 2006.

### **MACDEO Action Plan-Updates**

1. A. Chain of command-work is ongoing on this issue as well as committees.
1. C. Web page—attached to MACD's webpage
1. D. We should be using Robert's Rules of orders for meetings
- 1.F. Meetings—conference calls-do they work? While they are a good option, it's sometimes hard to hear. There will always be planning/scheduling conflicts. Choosing between going to a meeting that pertains to the CD versus an EO meeting, is a tough choice. Lori indicated that Pete and Steve have reserved a meeting time 17<sup>th</sup> of November from 2-4 p.m. and MACD is not planning on scheduling anything else at that time.
- 1.G. Insurance issues: Julie said that she hasn't heard any complaints, nor has Judy (Sheridan county).
1. H. Legislative committee—Upcoming for next session—work with Jeff and Ray Beck.
- 1.I. Feedback to Julie Ralston on opening lines of communication—Jan will re-send the survey.

III. Fundraising—Later in the meeting discussion

Education Notebooks—Teresa Wilhelms asked that administrators bring updates to Convention.

- IV.A. Establish Resource Library—Jennifer Kenck talked about what she's been doing for the resource library. She is hoping to have it done by the Convention, right now it's about 35 pages.
- IV.B. Training Modules—Lori Z. said that they are trying to complete these on an area basis. She indicated that it would be nice to send the information statewide when they have training to give them the opportunity. Pat Johnson found a grievance procedure that she can email out to districts and should be in everyone's CD Administrator handbook.
- V. By-Laws/Policy—Pat Johnson emailed out the proposed by-laws for their review. She has asked for feedback and proposed changes. Lori Z. said that we should have an opportunity to review the by-laws prior to the convention/fall meeting. Pat Johnson will send out the old by-laws, policies and procedures and the proposed by-laws prior to the fall meeting for review, feedback and comments, with the idea that they will be acted on at the fall meeting.
- VI.A. Mentoring—Jean has tried to contact all the new administrators as they've come on board. Julie Ralston encouraged use of the phone rather than e-mail on contacting new administrators.
- VI. B. Pay issues—Lori Z. will try to have a format by the fall meeting.

There was discussion about the "respect others" line in the draft action plan. Lori indicated that a number of the ideas were submitted prior to the meeting in the fall and those people didn't attend the meeting. Also, no one signed up to head that effort. There was discussion about how to make the "draft" action plan, an action plan.

All items on the draft action plan that don't have names on them will be struck and it will become the "Action Plan".

Scholarship update—No one volunteered for the committee last year. Lori Z. is asking for volunteers. Pat Johnson is willing to help out with that. Julie Goss asked about if there is a set amount for that. Pat indicated that we used to budget \$900 and give 3 scholarships.

EO Fundraisers—Motion by Pat Johnson, second by Jean Dunn to do a 50/50 instead of a raffle. There was discussion about how to do sales prior to the convention. Motion carried.

Convention—EO event at the convention. Shonny had a report about the Charlie Russell train, the notice was sent out this morning, and Shonny has already had 26 positive responses. It will cost \$50, includes dinner, a train ride and a mystery. Julie Goss indicated that at their administrator's meeting last week, they are going to try to each get \$100 in sponsorships. The train ride will go from 3-6 p.m. Lori said that they'd like to do the theme baskets again this year for silent auction. The group discussed ideas about how to set them up to get a better bidding response going on. She thinks that if we have desserts and wine available after the train ride, we might have a better response.

Northern Region—Julie Goss said she went to the regional meeting last week. She said that funding and operation issues are similar at the regional level. Julie would like to propose that the Montana EO start paying dues to the regional organization. If boards want someone from the National Association, they can help set up conference calls on the individual board level. National Dues are \$200 and the regional dues are \$5 per member. Pat Johnson made a motion to pay the regional dues (at \$5 per member), Lori Z. seconded; motion carried.

Montana Silver Smith Logo—Put idea on website? Chris Evans will get with Julie Goss and Barb Barry on prices and a poster for convention as well as putting some info on the web site.

CD Training plans

BSPPA-No comments, nothing new.

Administrator Training Grant—Lori Z. gave a report on Marlene's behalf. There is around \$5000 in the account. Grant terminates August 30<sup>th</sup>, and we need to use the money. Lori encouraged administrators to set up training and use that money. Contact Marlene Moon for information.

Jeff indicated that the MACD board wants to have a placard for floor votes. One district supervisor for each district would be able to hold it up at floor votes. Each District will make their own voting placard.

Renee Nelson asked about the display that was being made. Teresa said that they may be starting from scratch because so many photos are unusable.

Motion by Jean Dunn to adjourn the meeting, second by Pat Johnson; motion carried.

Respectfully submitted,  
Chris Evans  
Secretary