

Event/Project Name



CONSERVATION DISTRICT INFORMATION

PLANNING TIMEFRAME

REQUIRED LICENSES, PERMITS, INSURANCE AND SOURCE

PROJECT BUDGET

ADDITIONAL FUNDING POSSIBILITIES

WHAT ADDITIONAL HELP IS NEEDED ASIDE FROM CD EMPLOYEES?

TARGET AUDIENCE AND NUMBER THE DISTRICT PLAN FOR?

EVENT SUMMARY

PRESENTER NAME(S), PHONE NUMBERS, EMAIL ADDRESSES, WEBSITES

LOCATION IDEAS

OTHER NOTES

ATTACH PHOTOS OF THE EVENT WHEN YOU SEND THIS IN