

CONSERVATION DISTRICT MILL LEVY

A Case Study and Q&A Session

PRESENTERS

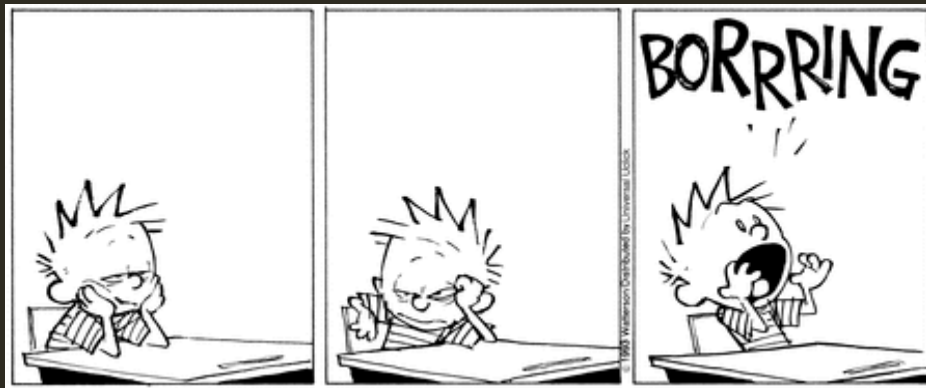
Jen McBride

Resource Conservationist - Missoula Conservation District

Laurie Zeller

Bureau Chief, DNRC Conservation Districts Bureau

AUDIENCE



GOALS

- Know who is responsible for calculating your mill levy
- Know who the key players are in assisting with calculations
- Know what information you need to calculate your mill levy
- Know what direction to go to correct errors in your mill levy

OR

- Feel really great about how on top of it you are!

OUTLINE

- Review recent Missoula CD experience
- Review tax mill levy forms
- Discuss other places for potential errors
- Enjoy another presentation or go have a drink



Community Listening Session

5:50 Welcome & Introductions

Please sign-in and use provided stickers to answer the consensograms sheets along the wall. Grab a snack and have a seat.

6:10 Introducing Missoula Conservation District

6:30 Listening Sessions to Inform Missoula CD Long Range Plan

We want to hear from you, please share your natural resource concerns.

MISSOULA CD STORY

IT ALL STARTED WITH A POWERPOINT

Just a simple request...

WHAT IS A MILL LEVY ANYWAY?

“Mill” comes from the Latin word “millage” meaning “thousandth.” So one mill is 1/1000th of a currency unit.

The mill levy is the "tax rate" that is applied to the assessed value of a property. One mill is one dollar per \$1,000 dollars of taxable value.

OR

$$\$1000 \times 1.0 \text{ mill}/1000 = \$1.00$$



Missoula Conservation District Funds

Market/Productivity Value x Tax Rate = Taxable value
 Taxable value x Mill Levy = General Property Tax (exclusive of local fees and assessments)

General Tax Detail

CITY OF MSLA GEN FUND	\$743.57	GRANTS AND COMMUNITY SERVICES	\$6.80
* (City SUBTOTAL)	\$743.57	* (County SUBTOTAL)	\$492.66
CAPITAL IMPROVEMENTS	\$15.50	101 MSLA ELEM GEN FD	\$300.46
CO. AGING SERVICES	\$9.24	110 MSLA ELEM TRANS	\$80.68

2016 Value:

Market: \$211,800
Taxable: \$2,859

 Detail

2016 Taxes:

First Half: \$1,360.13 Due: 11/30/2016
 Second Half: \$1,350.20 Due: 5/31/2017
 Total: \$2,710.33

 Show Current Tax Bill

 Detail

 View Pie Charts

2016 Payments:

First Half: \$1,360.13
 Second Half: \$0.00
 Total: \$1,360.13

(May include penalty & interest)

COUNTY SEARCH & RESCUE	\$0.40	STATE HS EQUALIZATION	\$62.90
COUNTY SEARCH & RESCUE	\$0.40	STATE SCHOOL FOUNDATION EQUAL.	\$114.36
COUNTY TECH FUND	\$13.06	STATE UNIVERSITY MILLAGE	\$17.16
COUNTY/CITY PLANNING	\$9.40	STATE VO-TECH MILLAGE	\$4.28
DISTRICT COURT	\$8.94		

Special Assessments

Description	Code	First Half	Second Half	Description
CPRK CITY PARK DIST.	CPRK	\$17.50	\$17.50	
CRD CITY ROAD DIST.	CRD	\$22.00	\$22.00	
FT MSLA PARKS OPEN SPACE	FMRP	\$19.20	\$19.20	
MISSOULA IRRIGATION DIST.	IMIS	\$16.00	\$16.00	
ROSP COUNTY OPEN SPACE	ROSP	\$4.61	\$4.60	
SOC SOIL CONSERV. DIST.	SOC	\$2.02	\$2.01	
WQD WATER QUAL DIST.	WQD	\$9.90	\$0.00	

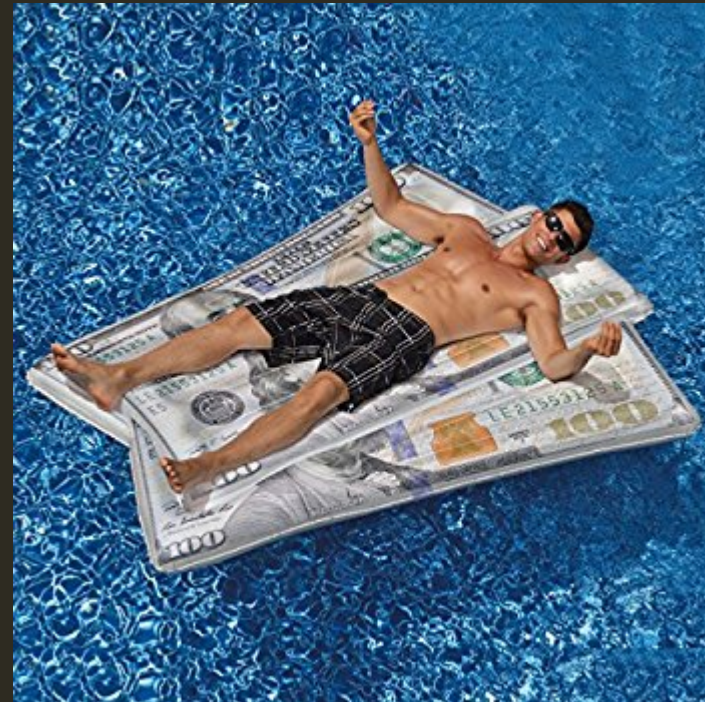
Taxable value x Mill Levy
 1000

THE CALCULATION IS SIMPLE THEN...

Taxable Value x Fixed Mill/1000 =
Mill Levy Revenue



Ugh!!! Can we just go FLOAT with this guy ?



HOW TO CALCULATE A CONSERVATION DISTRICT MILL LEVY

See Laws Pertaining to Montana's Conservation Districts (2016) pages 86-89

MCA 15-10-420

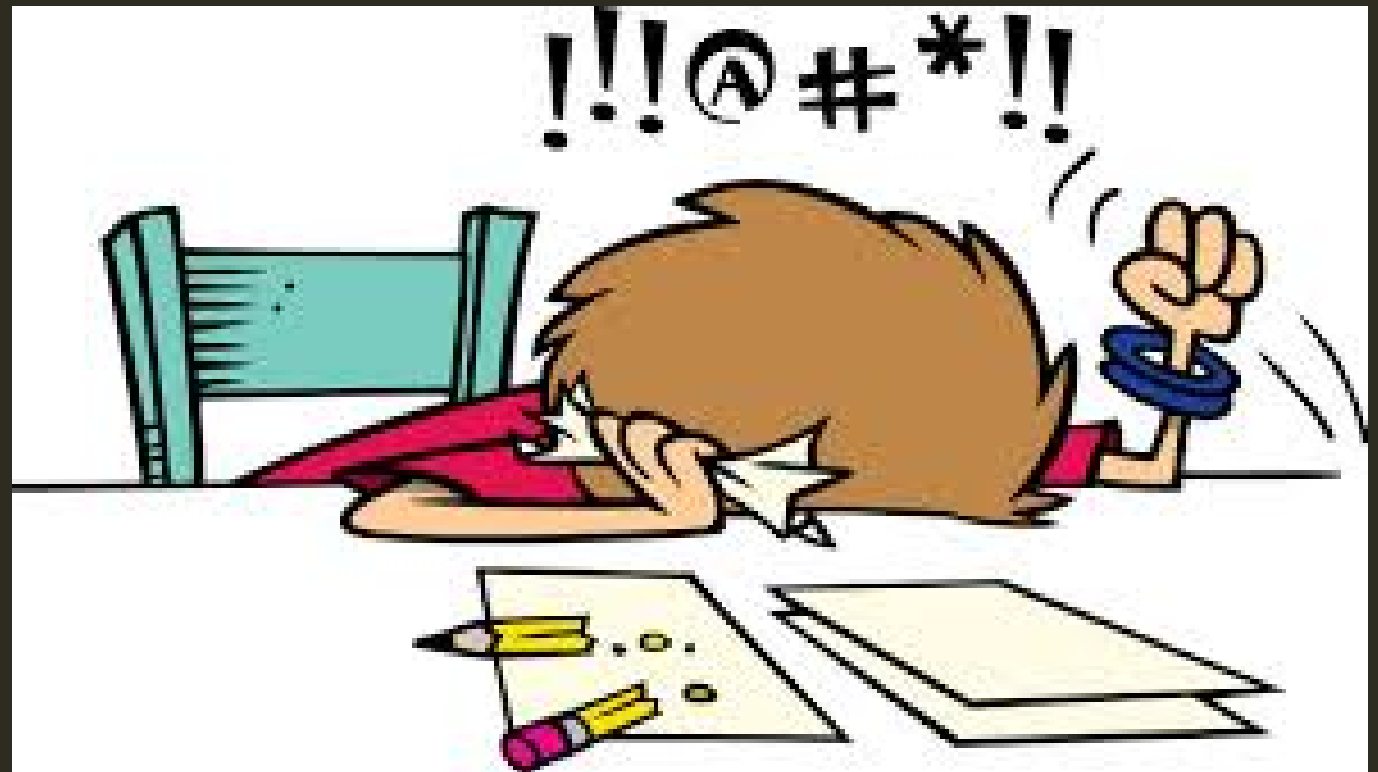
...a governmental entity that is authorized to impose mills may impose a mill levy sufficient to generate the amount of property taxes actually assessed in the prior year plus one half of the average rate of inflation for the prior 3 years. The maximum number of mills required to generate the amount of property tax actually assessed in the governmental unit in the prior year based on the current year taxable value, less the current year's newly taxable value, plus one-half of the average rate of inflation for the prior 3 years.

MCA 15-10-420

Did this...



And then this...



LUCKY FOR US THERE'S THIS!

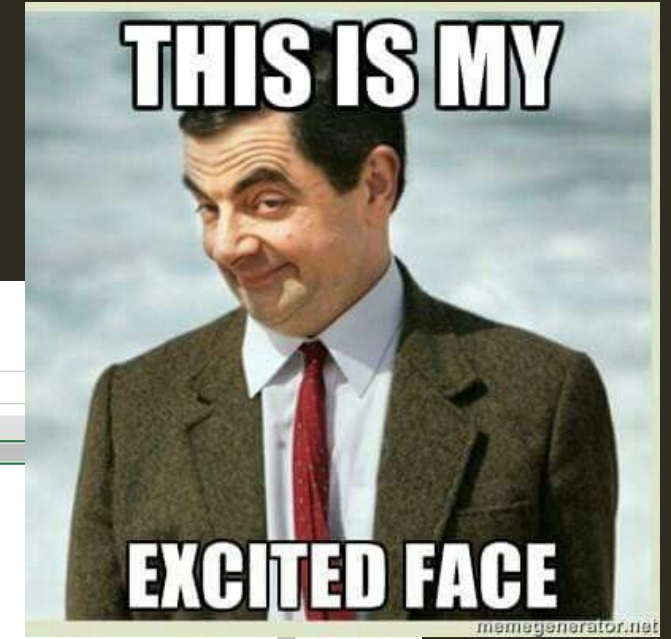
LevyComp-FYE2018 - Excel

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW ACROBAT

D1

Determination of Tax Revenue and Mill Levy Limitations
Section 15-10-420, MCA
AGGREGATE OF ALL FUNDS /OR _____ FUND
FYE JUNE 30, 2018
ENTITY NAME _____

Reference Line		Enter amounts in yellow cells	Auto-Calculation (If completing manually enter amounts as instructed)
(1)	Enter Ad valorem tax revenue ACTUALLY assessed in the prior year NEW- PLEASE READ INSTRUCTIONS BEFORE ENTERING.		\$ -
(2)	Add: Current year inflation adjustment @ 0.59%		\$ -
(3)	Subtract: Ad valorem tax revenue ACTUALLY assessed in the prior year for Class 1 and 2 property, (net and gross proceeds) - (enter as negative) NEW- PLEASE READ INSTRUCTIONS BEFORE ENTERING.		\$ -
(4) = (1) + (2) + (3)	Adjusted ad valorem tax revenue ENTERING TAXABLE VALUES		\$ -
(5)	Enter 'Total Taxable Value' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 2		\$ -
(6)	Subtract: 'Total Incremental Value' of all tax increment financing districts (TIF Districts) - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 6 (enter as negative)		\$ -
(7) = (5) + (6)	Taxable value per mill (after adjustment for removal of TIF per mill incremental district value)		\$ -



WHAT WORKED FOR ME

RELATIONSHIPS

Department of Revenue

Offered assistance with Taxable Valuation Forms

County Financial Office

Offered assistance with prior year mill levy and reviewed final corrections

RESOURCES

- **MACo**

Assistance and Levy Comp Excel Forms

- **MACD**

Assistance

- **DNRC**

Assistance

REVIEW

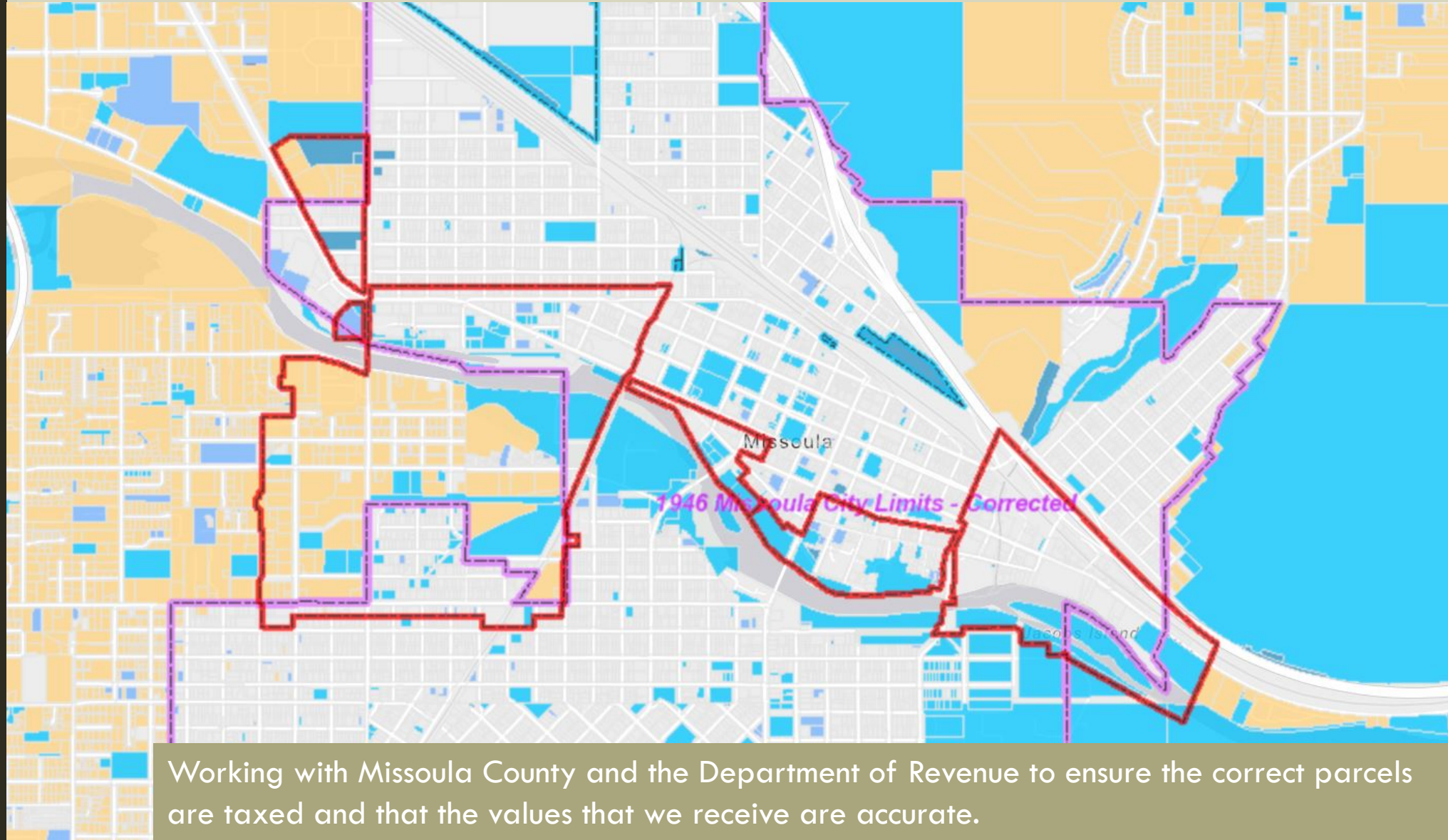
- Taxable Valuation Forms
- Levy Comp Forms

6 MONTHS LATER IN MISSOULA COUNTY

- Taxable Parcels
- Ensure Values on Taxable Valuation Forms are Accurate
- Ensure Mill Levy Income is Accurate

What's Next?

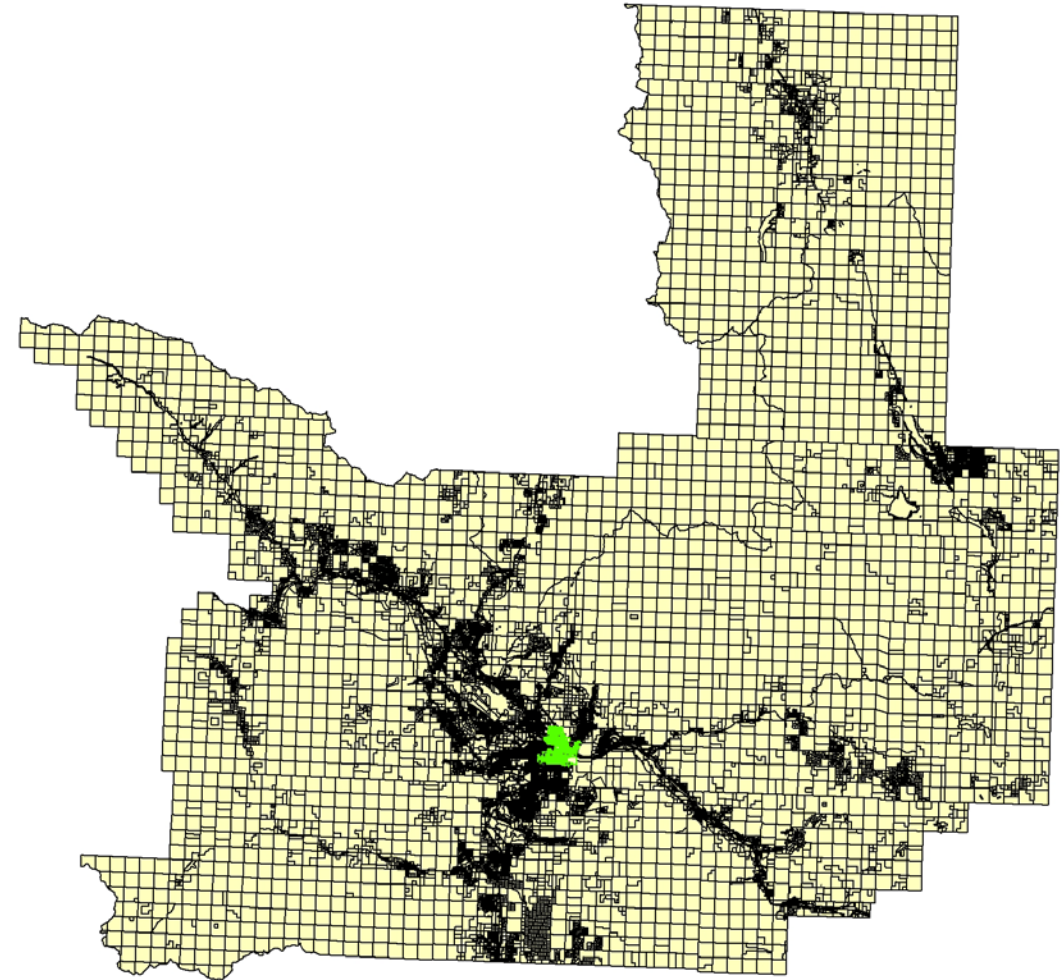
Boundaries over Boundaries...

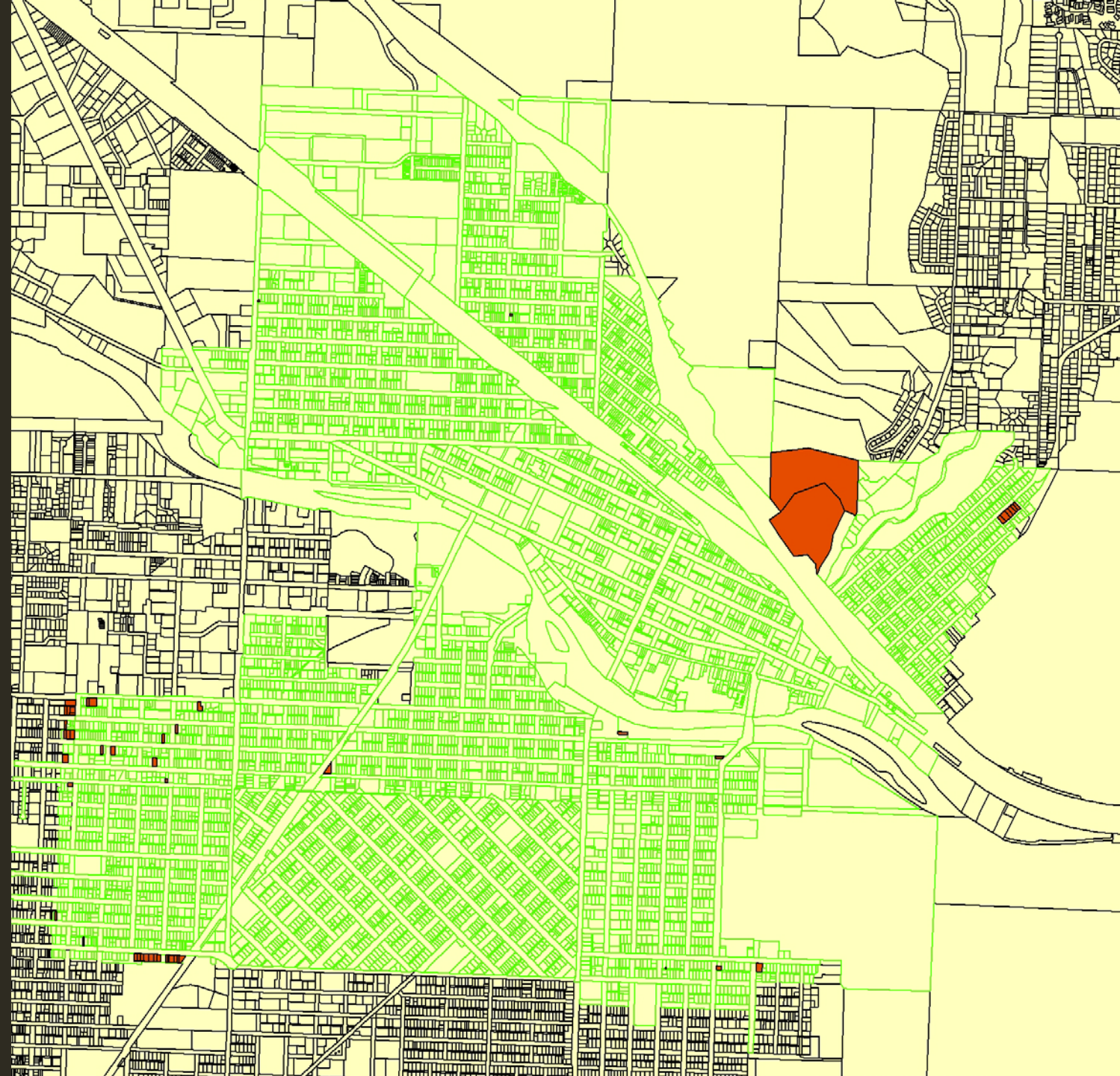


Working with Missoula County and the Department of Revenue to ensure the correct parcels are taxed and that the values that we receive are accurate.

THE DOUGHNUT HOLE

Missoula County — minus 1946 city limits





GOALS

- Know who is responsible for calculating your mill levy
- Know who the key players are in assisting with calculations
- Know what information you need to calculate your mill levy
- Know what direction to go to correct errors in your mill levy

OR

- Feel really great about how on top of it you are!

Mill Levy Calculation Form

Provided by MACo.

Determination of Tax Revenue and Mill Levy Limitations

Section 15-10-420, MCA
AGGREGATE OF ALL FUNDS /OR _____ FUND
FYE JUNE 30, 2018
ENTITY NAME _____

Reference Line		Enter amounts in yellow cells	Auto-Calculation (If completing manually enter amounts as instructed)
(1)	Enter Ad valorem tax revenue <u>ACTUALLY assessed in the prior year</u> . <small>NEW- PLEASE READ INSTRUCTIONS BEFORE ENTERING.</small>		\$ -
(2)	Add: Current year inflation adjustment @ 0.59%		\$ -
(3)	Subtract: Ad valorem tax revenue <u>ACTUALLY assessed in the prior year</u> for Class 1 and 2 property, (net and gross proceeds) - <small>(enter as negative)</small> <small>NEW- PLEASE READ INSTRUCTIONS BEFORE ENTERING.</small>		\$ -
(4)	Adjusted ad valorem tax revenue		\$ -
= (1) + (2) + (3)	<u>ENTERING TAXABLE VALUES</u>		
(5)	Enter "Total Taxable Value" - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 2		\$ -
(6)	Subtract: "Total Incremental Value" of all tax increment financing districts (TIF Districts) - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 6 <small>(enter as negative)</small>		\$ -
(7)	Taxable value per mill (after adjustment for removal of TIF per mill incremental district value)		\$ -
= (5) + (6)			\$ -
(8)	Subtract: "Total Value of Newly Taxable Property" - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 3 <small>(enter as negative)</small>		\$ -
(9)	Subtract: "Taxable Value of Net and Gross Proceeds, (Class 1 & 2 properties)" - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 5 <small>(enter as negative)</small>		\$ -
(10)	Adjusted Taxable value per mill		\$ -
= (7) + (8) + (9)			\$ -
(11)	CURRENT YEAR calculated mill levy		#DIV/0!
= (4) / (10)			#DIV/0!
(12)	CURRENT YEAR calculated ad valorem tax revenue		#DIV/0!
= (7) x (11)			#DIV/0!
	<u>CURRENT YEAR AUTHORIZED LEVY/ASSESSMENT</u>		
(13)	Enter total number of carry forward mills from prior year <small>FOR FY18 BUDGETS, PLEASE ENTER ONLY THE # OF MILLS LEFT BEHIND FROM FY17.</small> <small>NEW- PLEASE READ THE INSTRUCTIONS BEFORE ENTERING.</small>		0.00
(14)	Total current year authorized mill levy, including Prior Years' carry forward mills		#DIV/0!
= (11) + (13)			#DIV/0!
(15)	Total current year authorized ad valorem tax revenue assessment		#DIV/0!
= (7) x (14)			#DIV/0!
	<u>CURRENT YEAR ACTUALLY LEVIED/ASSESSED</u>		
(16)	Enter number of mills actually levied in current year (Number should equal total <u>non-voted</u> mills, which includes the number of carry forward mills, actually imposed per the final approved current year budget document. <u>Do Not</u> include voted or permissive mills imposed in the current year.)		0.00
(17)	Total ad valorem tax revenue actually assessed in current year		\$ -
= (7) x (16)			\$ -
	<u>RECAPITULATION OF ACTUAL:</u>		
(18)	Ad valorem tax revenue actually assessed		\$ -
= (10) x (16)			\$ -
(19)	Ad valorem tax revenue actually assessed for newly taxable property		\$ -
(20)	Ad valorem tax revenue actually assessed for Class 1 & 2 properties (net-gross proceeds)		\$ -
(21)	Total ad valorem tax revenue actually assessed in current year		\$ -
= (18) + (19) + (20)			\$ -
(22)	Total carry forward mills that may be levied in a subsequent year (Number should be equal to or greater than zero. A (negative) number indicates an over levy.)		#DIV/0!
= (14) - (16)			#DIV/0!

Taxable Valuation Form

From Department of Revenue



Dan Bucks
Director

Montana Department of Revenue

Property Assessment Division



Brian Schweitzer
Governor

August 4, 2010

Soil Conservation District Board
3500 Mullan Rd Ste 106
Missoula, MT 59808

AUG 6 2010

for
FY 2011

2010 Soil Conservation District Taxable Value: \$138,464,565

200,113.60

Attest: Amanda Walton/Tania Cardwell
Taxable Valuation Preparer



MONTANA
Form AB-72T
Rev. 3-12

2014 Certified Taxable Valuation Information

(15-10-202, MCA)
Missoula County
SOIL CONSERVATION

1. 2014 Total Market Value*	\$	-
2. 2014 Total Taxable Value	\$	145,649,383
3. 2014 Taxable Value of Newly Taxable Property		
4. 2014 Taxable Value less Incremental Taxable Value**	\$	145,649,383
5. 2014 Taxable Value of Net and Gross Proceeds*** (Class 1 and Class 2)	\$	-

6. TIF Districts

Tax Increment District Name	Current Taxable Value	Base Taxable Value	Incremental Value

Total Incremental Value \$ -

Preparer TANIA CARDWELL Date 7/23/2014

*Market value does not include class 1 and class 2 value

**This value is the taxing jurisdiction's taxable value less total incremental value of all tax increment financing districts.

***The taxable value of class 1 and class 2 is included in the taxable value totals.

For Information Purposes Only

2014 taxable value of centrally assessed property having a market value of \$1 million or more, which has transferred to a different ownership in compliance with 15-10-202(2), MCA.

I. Value Included in "newly taxable" property _____
II. Total value exclusive of "newly taxable" property _____

Taxable Valuation Form

From Department of Revenue



MONTANA
Form AB-72T
Rev. 3-12

2017 Certified Taxable Valuation Information

(15-10-202, MCA)
Missoula County
SOIL CONSERVATION

Certified values are now available online at property.mt.gov/cov

1. 2017 Total Market Value ¹	\$ 11,069,843,470
2. 2017 Total Taxable Value ²	\$ 159,963,665
3. 2017 Taxable Value of Newly Taxable Property	\$ 1,446,289
4. 2017 Taxable Value less Incremental Taxable Value ³	\$ 151,230,540
5. 2017 Taxable Value of Net and Gross Proceeds ⁴ (Class 1 and Class 2)	\$ -

6. TIF Districts

Tax Increment District Name	Current Taxable Value ²	Base Taxable Value	Incremental Value

Total Incremental Value \$ 8,733,125

Preparer Amanda Walton

Date 8/3/2017

¹Market value does not include class 1 and class 2 value

²Taxable value is calculated after abatements have been applied

³This value is the taxable value less total incremental value of all tax increment financing districts

⁴The taxable value of class 1 and class 2 is included in the taxable value totals

For Information Purposes Only

2017 taxable value of centrally assessed property having a market value of \$1 million or more, which has transferred to a different ownership in compliance with 15-10-202(2), MCA.

I. Value Included in "newly taxable" property	\$ -
II. Total value exclusive of "newly taxable" property	\$ -

Mill Levy Calculation Form

Provided by MACo.

Determination of Tax Revenue and Mill Levy Limitations			
Section 15-10-420, MCA			
AGGREGATE OF ALL FUNDS /OR _____ FUND			
FYE JUNE 30, 2018			
ENTITY NAME _____ Missoula Conservation District			
Reference Line		Enter amounts in yellow cells	Auto-Calculation (if completing manually enter amounts as instructed)
(1)	Enter Ad valorem tax revenue <u>ACTUALLY assessed in the prior year</u> . <u>NEW- PLEASE READ INSTRUCTIONS BEFORE ENTERING.</u>	\$ 208,266	\$ 208,266
(2)	Add: Current year inflation adjustment @ 0.59%		\$ 1,229
(3)	Subtract: Ad valorem tax revenue <u>ACTUALLY assessed in the prior year</u> for Class 1 and 2 property, (net and gross proceeds) - <u>(enter as negative)</u> . <u>NEW- PLEASE READ INSTRUCTIONS BEFORE ENTERING.</u>		\$ -
(4)	Adjusted ad valorem tax revenue		\$ 209,495
= (1) + (2) + (3)	<u>ENTERING TAXABLE VALUES</u>		
(5)	Enter 'Total Taxable Value' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 2	\$ 159,963,558	\$ 159,963,558
(6)	Subtract: 'Total Incremental Value' of all tax increment financing districts (TIF Districts) - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 6 <u>(enter as negative)</u>	\$ (8,733,125)	\$ (8,733,125)
(7)	Taxable value per mill (after adjustment for removal of TIF per mill incremental district value)		\$ 151,230,433
= (5) + (6)			
(8)	Subtract: 'Total Value of Newly Taxable Property' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 3 <u>(enter as negative)</u>	\$ (1,446,289)	\$ (1,446,289)
(9)	Subtract: 'Taxable Value of Net and Gross Proceeds, (Class 1 & 2 properties)' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 5 <u>(enter as negative)</u>		\$ -
(10)	Adjusted Taxable value per mill		\$ 149,784,144
= (7) + (8) + (9)			
(11)	CURRENT YEAR calculated mill levy		1.40
= (4) / (10)			
(12)	CURRENT YEAR calculated ad valorem tax revenue		\$ 211,723
= (7) x (11)			
<u>CURRENT YEAR AUTHORIZED LEVY/ASSESSMENT</u>			
(13)	Enter total number of carry forward mills from prior year <u>FOR FY18 BUDGETS, PLEASE ENTER ONLY THE # OF MILLS LEFT BEHIND FROM FY17.</u> <u>NEW- PLEASE READ THE INSTRUCTIONS BEFORE ENTERING.</u>	0.17	0.17
(14)	Total current year authorized mill levy, including Prior Years' carry forward mills		1.57
= (11) + (13)			
(15)	Total current year authorized ad valorem tax revenue assessment		\$ 237,432
= (7) x (14)			
<u>CURRENT YEAR ACTUALLY LEVIED/ASSESSED</u>			
(16)	Enter number of mills actually levied in current year (Number should equal total <u>non-voted</u> mills, which includes the number of carry forward mills, actually imposed per the final approved current year budget document. <u>Do Not</u> include voted or permissive mills imposed in the current year.)	1.57	1.57
(17)	Total ad valorem tax revenue actually assessed in current year		\$ 237,432
= (7) x (16)			
<u>RECAPITULATION OF ACTUAL:</u>			
(18)	Ad valorem tax revenue actually assessed		\$ 235,161
= (10) x (16)			
(19)	Ad valorem tax revenue actually assessed for newly taxable property		\$ 2,271
(20)	Ad valorem tax revenue actually assessed for Class 1 & 2 properties (net-gross proceeds)		\$ -
(21)	Total ad valorem tax revenue actually assessed in current year		\$ 237,432
= (18) + (19) + (20)			
(22)	Total carry forward mills that may be levied in a subsequent year (Number should be equal to or greater than zero. A (negative) number indicates an over levy.)		0.00
= (14) - (16)			

THANK YOU!

